

**The Minutes of
the Cemetery and Pool Meadow Committee
held on 9th July 2008**

At a meeting of the Cemetery and Pool Meadow Committee held on 9th July 2008, the following members were present:-

Cllr. P. M. Jarratt, Chairman
Cllr. M. Dixon
Cllr. J. J. Grantham
Cllr. Mrs. J. M. Graves
Cllr. G. Watkins

Officer: The Town Clerk
Visitor: Mr. R. Taylor, Cemetery Contractor

The meeting commenced with an inspection of the Worcester Road Cemetery at 6.30pm.

Mr. R. Taylor, the Cemetery Contractor was asked to level graves throughout the Cemetery. Mr. R. Taylor had been asked to remove any dead flowers or old faded plastic flowers from graves.

Any homemade kerbs and gravel were to be removed from Cemetery. The trees and shrubs were to be trimmed back down the side of section four, next to the path.

1. Election of Chairman
Cllr. M. Jarratt was elected as Chairman for 2008/9.
2. Apologies for Absence
Apologies for absence had been received from Cllr. Mrs. S. J. Wilkes.
3. Public Participation
There had been no requests for public participation.
4. The Minutes of the Meeting held on 1st April 2008
The minutes of the meeting held on 1st April 2008 were confirmed by Committee members present.
5. Matters Arising
Memorials - A Sign was to be positioned at the Cemetery stating that, no memorials allowed whatsoever without the Town Clerks permission.
If the Town Council had to remove any items, the person responsible would be charged to remove them. This would gradually clear the Cemetery of any un-requested memorials.

6. Baby Section In Cemetery

A baby section was to be marked out at the bottom of Section seven. Mr R. Taylor was to be asked to gravel a small area for this purpose, so when a burial was to take place the small area could be dug out and then a tablet block could be placed on top. A small hedge was to be planted between the ashes section and the babies section. Committee members agreed that there would be no cost to purchase the plot but there would still be a charge for interment for any babies up to one month old. At the next meeting Mr. R. Taylor agreed that this area should be marked out.

7. Any Other Business

Cemetery Scale of Charges

Prices were to be checked with surrounding towns and parishes before November 2008.

Pool Meadow

The footpath in Pool Meadow close to the Vicar's field had been washed away again and some deep grooves had appeared. Nigel Collins at B. A. Hull Ltd. was to be contacted to meet with Cllr. M. Jarratt and Cllr. J. J. Grantham to obtain a quotation to possibly fit a larger pipe to help drain the extra water away.

8. Date of Next Meeting

The date of the next meeting was arranged for 23rd September 2008 commencing at 6.30pm at the Worcester Road Cemetery for an inspection. A Cemetery clear up date had been arranged for Saturday 4th October 2008 at Worcester Road Cemetery at 10.00am.

**The Minutes of
the Cemetery and Pool Meadow Committee
held on 23rd September 08**

At a meeting of the Cemetery and Pool Meadow Committee held on 23rd September 2008, the following members were present:-

Cllr. P. M. Jarratt, Chairman
Cllr. J. J. Grantham
Cllr. G. Watkins
Cllr. Mrs. S. J. Wilkes
Officer: The Town Clerk

The meeting commenced with an inspection of the Worcester Road Cemetery at 6.30pm.

It was agreed that letters were to be sent to the following:-

Section 7. Grave of Peter Vallance. Ask for kerb stones to be removed.
Section 7. Grave of Peter Leonard Morris. Write to family asking for gravel to be removed.
Section 7. Grave of Connie Mead. Write to family asking for gravel to be removed.
Section 4. Grave of Reginald John Aries. Ask for kerb stones to be removed.
Section 4. Grave of Carlton Harewood. Remove bird bath as this is unsafe.
Section 4. Grave of Hilda May Shepard. Ask for kerbs and gravel to be removed.
Section 4. Grave of Jennifer Bowden. Ask for kerbs and gravel to be removed.
Section 4. Grave of Linda Moulder. Ask for kerbs and gravel to be removed.
Section 4. Grave of Janet and Christine Moulder. Ask for kerbs and gravel to be removed.
Section 4. Grave of Greta Muriel Webb. Ask for wooden kerbs and gravel to be removed. Headstone is also unsafe.
Section 4. Grave of Harry Baker. Ask for kerbs and slate to be removed.

- 1) Apologies for Absence
Apologies for absence had been received from Cllrs. Mrs. G. M. Burrows, M. Dixon and Mrs. J. M. Graves.
- 2) Public Participation
There were no requests for public participation.
- 3) The Minutes of the Meeting Held on 9th July 2008
The minutes of the meeting held on 9th July 2008 were confirmed by Committee members present.
- 4) Matters Arising
Cemetery Clear Up Day
The Cemetery clear up day had been changed to Saturday 25th October 2008 at 10.00am. This was to be publicised in the October edition of the Chippy News.

Baby Section in Cemetery

A baby section at the bottom of section 7 was to be marked out by Mr. R. Taylor, the cemetery contractor.

Cemetery Charges

It was agreed that cemetery prices were to be checked out with other Town Councils.

Pool Meadow

A quotation from B. A. Hall Ltd. had been obtained to carry out proposed flood alleviation works – Watery Lane and Pool Meadow, for the sum of £4960.00 plus V.A.T.

5) Any Other Business

Grave of Mr. Newman

Committee members agreed that a letter was to be sent to Mrs. Newman offering to re-imburse for the piece of turf which she had provided for her late husband's grave in Section 4.

Reserved Plot in Section 4

Mr. Simms had requested to swap a reserved plot in Section 4, Grave No. 1082 for a plot in Section 6, Grave No. 207. The Committee members agreed to this but there would be an administration cost of £40.00 due to cancelling a deed and re-issuing another one.

6) Date of Next Meeting

The date of the next meeting was arranged for Tuesday 9th December 2008 at 6.30pm in the Council Chamber, the Town Hall.

**The Minutes of
the Cemetery and Pool Meadow Committee
held on 17th March 2009**

At a meeting of the Cemetery and Pool Meadow Committee held on 17th March 2009, the following members were present:-

Cllr. P. M. Jarratt, Chairman
Cllr. Mrs J. M. Graves
Cllr. Mrs. S. J. Wilkes

Officer: The Town Clerk

- 1) Apologies for Absence
Apologies for absence had been received from Cllr M. Dixon.
- 2) Public Participation
There were no requests for public participation.
- 3) The Minutes of the Meeting Held on 23rd September 2008
The minutes of the meeting held on 23rd September 2008 were approved and signed by the Chairman.
- 4) Matters Arising
 - Unauthorised kerb stones
The Clerk reported that letters had been sent to some of the families regarding the installation of unauthorised kerb stones. The remainder were unfortunately proving difficult to trace therefore have not been sent letters. The committee decided that signs were to be placed on each entrance leading to section 4, notifying people that any unauthorised kerb stones were to be removed. The signs were to be in place for three months before the cemetery contractor is instructed to remove them. The signs were to be laminated A4 notices attached to a wooden stake.
 - Cemetery Charges
The Clerk had gathered cemetery charges from neighbouring Councils. The committee discussed the matter and decided to leave the prices as they were for this year but would review them again before January 2010.
 - Pool Meadow
The proposed flood alleviation works in Watery Lane and Pool Meadow had now been completed by B. A. Hull. A letter of thanks was to be sent to B. A. Hull for carrying out a very good job. The committee also decided that B. A. Hull should be asked to return to Pool Meadow to meet Martin Jarratt, the Chairman, so as to ask for a pile of gravel to be placed around the grid in Watery Lane.

5) Any Other Business

Grave Diggers

Chris Sole, the Funeral Director, was to be informed that the grave diggers were still dumping soil in the cemetery instead of taking excess soil away with them. Chris Sole was to be asked if he monitors his grave diggers, as valuable land is being lost because of graves not being dug in the correct locations. The positioning of graves is being monitored by Mr. Terry Palmer, the Town Hall Keeper.

Damaged Trees in Cemetery

It had been noted that after the recent heavy snow fall, several branches had been brought down. Mr. R. Taylor, the cemetery contractor was to be asked to tidy the branches up in the cemetery in Worcester Road and the closed churchyard. Mr. R. Taylor was also to be asked to cut the new hedge by the Worcester Road to about six feet high.

Bliss Grave

It had been noted that the chains around the Bliss grave were in need of attention. Mr. R. Taylor was to be asked if he could remedy them in anyway at all.

6) Date of Next Meeting

The date of the next cemetery meeting was arranged for Tuesday 23rd June 2009 commencing at 6.30pm at Worcester Road cemetery for an inspection.

The date of the next cemetery clear up day, at Worcester Road cemetery was arranged for Saturday 9th May 2009 from 10am.

The meeting closed at 8.35pm.